

Type of Organisation : Service Provider (Aviation Industry)

Tender Title : Tractor for towing of helicopter at LGBI Airport, Pawan Hans Ltd., Guwahati

Tender Ref. No. : PHL/ER/HRA/ATR2/2018 dated 13/01/2018

Product Category : Service

Sub Category :

Tender Value : Approx. Rs. 3,60,000/- per annum

Tender Type : Two Bid

Type of Bidding : Sealed quotation

Enter Location : Pawan Hans Limited, Eastern Region, Guwahati

First Announcement Date : 13/01/2018

Last Date of Document Collection : -

Last Date of Submission : 30/01/2018

Opening Date : 30/01/2018

Work Description : Providing tractor service for towing of helicopters at LGBI Airport, Pawan Hans Limited, Guwahati

Pre-Qualification : -

Pre Bid Meet : 29/01/2018

Sector : -

For further information, contact : Phone Nos.: 0361 - 2840175
Mr. Asit Minz, AGM (HR&A)
Address for communication : AGM (HR&A), ER
Pawan Hans Limited,
SOS Road, Nr. St. Clare's Convent High School,
Guwahati - 781015

PAWAN HANS LIMITED

(A Govt of India Enterprise)

SOS Road, Nr. St. Clare's Convent High School, Guwahati - 781015

TENDER FOR HIRING OF TRACTOR AT PAWAN HANS LIMITED, EASTERN REGION, GUWAHATI

1. **INTRODUCTION:-**

Pawan Hans Limited (PHL) is a Government of India Enterprise having its Corporate Office, at C-14, Sector- 1 Noida-201 301 and its regional office at SOS Road, Nr. St. Clare's Convent High School, Guwahati – 781015. The present Tender is for Annual Rate Contract for Hiring of Tractor at Pawan Hans Limited, Eastern Region, Guwahati.

2. **DEFINITION:-**

The following terms shall have the meaning hereby assigned to them except where the context otherwise requires.

2.1 PAWAN HANS LIMITED (PHL) having its Corporate Office, C-14, Sector- 1 Noida-201 301 and its regional office at SOS Road, Nr. St. Clare's Convent High School, Guwahati – 781015.

2.2 Tender shall mean and include the present document titled Tender for Hiring of Tractor for Pawan Hans Limited.

2.3 "CONTRACTOR/TENDERER" shall mean the person(s), firm or Company who enters an agreement with Pawan Hans Ltd for execution of works Covered under this tender and shall include their executors, administrators, Successors, permitted assignees and legal heirs.

3. **PARTICULARS OF TENDER:-**

3.1 Tenderer shall provide one Tractor for towing of helicopters.

3.2 Condition of the Tractor: Tractor offered should be in good conditions particularly in respect of:- (a) Engine (b) Body (c) Tyre (d) Paint

3.3 Period of Contract: Two years, extendable by one year on same terms and conditions.

3.4 Availability of Tractor: Tractor will be required for 12 hrs of actual duty on all days of the year.

4. PREQUALIFICATION:

- 4.1 The tenderer should be in business of providing Ground Handling Services/Towing of Tractor during the last three years with a minimum contract value of Rs. 3 lakhs per annum. Copies of Work Orders may be submitted in support of the same which may be verified subsequently.
- 4.2 DD towards EMD (₹10,800/-)
- 4.3 DD towards tender fee (₹500/-)
- 4.4 Signed copy of this tender document in acceptance of having read, understood and acceptance of all terms and conditions mentioned.
- 4.5 Copy of GST Registration
- 4.6 Copy of PAN Card of the Tenderer
- 4.7 Circular of GST rates applicable
- 4.8 Circular/Document regarding Royalty charged by AAI.
- 4.9 Copy of BCAS Clearance for providing services in LGBI Airport, Guwahati

5. SUBMISSION OF TENDER (TWO BID SYSTEM)/BID EVALUATION:

- 5.1 The tender documents, duly filled in and signed on all pages should be submitted, together with earnest money deposit and tender fee, in a sealed cover, addressed to the General Manager, Pawan Hans Ltd., Eastern Region, Guwahati, duly superscribing on the envelope the Tender No. and Tender Description as given above. Tender should be submitted in two parts in two sealed envelopes (1) Technical (2) Price bid. Thereafter, these two sealed envelopes should be placed in third envelope superscribing tender for "Tractor for towing of helicopter at LGBI Airport, Pawan Hans Ltd., Guwahati". The technical bid should have details about eligibility criteria with required/supporting documents in support of the same including Demand Draft (two DDs ₹500/- towards tender fee and ₹10,800/- towards EMD favouring Pawan Hans Ltd, Guwahati). **The Price bid must be given as per Annexure - 'A' only.** The technical bid will be opened first. The price bid of tenderer's will be opened provided they qualify in the technical bid and fulfill terms and conditions of tender. The bids will be opened in the presence of representatives duly authorized in writing by the tenderer.

6. TERMS & CONDITIONS

- 6.1 The tractor offered under the contract should not be older than TWO YEARS as on date of bid opening i.e. 30/01/2018.
- 6.2 It will be the responsibility of the tenderer to place the Tractor for inspection, prior to issuance of Work Order, if called for, at his cost along with all relevant documents in original.
- 6.3 The tractor offered for hiring should have necessary R.T.O. clearance and should be registered as Commercial tractor and Pawan Hans Limited, Eastern Region, Guwahati will not be responsible for any R.T.O., regulatory matters relating to registration of tractor etc.
- 6.4 The tractor offered for hiring should have necessary Permit for use within LGBI Airport, Guwahati.

- 6.5 The contractor shall have necessary BCAS Clearance for providing services within LGBI Airport, Guwahati.
- 6.6 Hiring charges/rates shall be all inclusive. The hiring charges/rates should be quoted in the prescribed format only.
- 6.7 Successful tenderer shall ensure that sufficient cash is available with the driver all the times to cover essential contingent expenditure, urgent repairs and other essential expenditures.
- 6.8 In the event of any accident or damages or theft while tractor are on PHL's duty, PHL shall be completely free from any liability of the nature connected with the accident/damages/theft. The tenderer will be fully and exclusively responsible for any damage of tractor or any injury to driver or any other person in employment of tenderer including any third party claims. However, if damage or loss is incurred to PHL and /or its employees/property, as a result of any accident or any other reason involving failure of tractor/driver, tenderer shall reimburse on demand and without any demur the compensation/damages.
- 6.9 PHL shall not be responsible for any claim that arises due to damages/injuries pilferage to the tenderer's tractor under any circumstances while the tractor is engaged on PHL duty.
- 6.10 The Contractor shall ensure that the Drivers wear suitable uniform and footwear.
- 6.11 Tractor must have valid comprehensive insurance cover policy and copy of the same shall be submitted to Pawan Hans Limited from time to time.
- 6.12 Repairs of the tractor to be carried out by the tenderer immediately during the period of hire.
- 6.13 In case of breakdown of tractor the replacement of the same be provided by the contractor immediately, failing which PHL shall have the right to hire any other tractor against break down tractor at the expense of the tenderer.
- 6.14 EMD: The tenderer has to submit a DD for Rs. 10,800/- towards EMD drawn in favour of Pawan Hans Ltd. payable at Guwahati failing which the tender shall be summarily rejected.
- 6.15 Performance Security @ 10% of annual contract value may be furnished in the form of Demand Draft/Bank Guarantee of any Nationalised Bank favoring "PAWAN HANS LIMITED" payable at Guwahati should be submitted by the successful bidder within 21 days of award of contract and shall be valid for a period of two months after expiry of contract.
- 6.16 Earnest Money Deposit and Performance Security will not bear any interest during the contract period. If the successful tenderer fails to furnish the Performance Security within the stipulated time, then the whole earnest money shall be forfeited without any reference to the tenderer. Earnest money of all unsuccessful tenderer will be returned within 60 days of the award of contract.
- 6.17 PHL reserves the right to reject any or all tenders without assigning any reasons.
- 6.18 Prices shall remain firm for a period of two years (or as extended by Management).

6.19 Driver should be provided with Mobile Phone.

6.20 Payment shall be made within 30 days of receipt of monthly invoice after deduction of TDS as applicable. (The payment will be directly credited to the party's Bank A/C for which details of Bank, A/C No, branch name and IFSC code should be given.

7. PRE-BID MEETING

A pre-bid meeting to clarify terms & conditions of tender will be held on 29/01/2018 at 1100 hours in O/o AGM (HR&A), Pawan Hans Ltd., SOS Road, Nr. St. Clare's Convent High School, Guwahati - 781015. One representative of the tenderer may attend pre-bid meeting as per details given above duly authorized in writing by the tenderer.

8. JURISDICTION

The agreement including all matters connected with this contract shall be governed by the Indian Law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts at Guwahati.

9. ARBITRATION

In case of any dispute relating to the control the matter shall be refer to a sole arbitrator for adjudication through arbitration. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act 1996 or any statutory modification or re- enactment thereof and the rules made there under and for the time being in force, shall apply to the arbitration proceedings. The Chairman cum managing Director, PHL shall preferably nominate the Arbitrator.

10. DECLARATION:

I/We have read and understood the terms and conditions of the tender for Hiring of Tractor for PHL.

PLACE :

DATE :

**SIGNATURE OF AUTHORISED OFFICIAL
OF FIRM /COMPANY WITH SEAL**

PAWAN HANS LIMITED
Eastern Region, Guwahati

Sub: Price bid for Hiring of tractor at Pawan Hans Limited, Eastern Region, Guwahati

Sr No	Particulars	Rs.	Ps
1	Fixed monthly charges		
2	GST (as applicable)		
3	Royalty (as applicable)		
4	Total		