



PAWAN HANS LIMITED

**Juhu Aerodrome, S V Road, Vile Parle West, Mumbai-400056.
Phone-022-26261771 , 26261762**

Type of Organisation : Service Provider (Aviation Industry)

Tender Title : Annual Comprehensive Maintenance Contract of Air Conditioners at Pawan Hans Premises , Pawan Hans Ltd., Juhu Airport, S.V. Road, Vileparle (W) , Mumbai – 400 056

Tender Ref. No. : PHL/WR/ADMN/AC (AMC) dated. 12.07.2017

Product category : Maintenance

Tender Value : Rs. 4.92 lakh (Approx) Per Annum

Tender fee : --

EMD : Rs. 14760/-

Tender Fee : Rs.500/-

Tender Type processing : Two Bid

Contract period : One years (Extendable by 2 years)

Enter Location : Pawan Hans Ltd. , S.V. Road, Juhu Airport, Vileparle(W), Mumbai – 400056

First Announcement Date : 12.07.2017

Start Date of Submission : 13.07.2017 at 14:00 hrs.

Last Date of Submission : 03.08.2017 till 15:00 hrs.

Technical bid Opening Date : 03.08.2017 at 15:30 hrs

Financial bid opening Date : Intimated after technical evaluation

Work Description : Annual Comprehensive Maintenance Contract of Air Conditioners at PHL Premises

Pre-Qualification : As mentioned in technical bid

Pre Bid Meeting : 21.07.2017 at 1100 hrs

For further information, contact : Phone Nos.: 022 - 26261755
Sh. Mounesh Badiger,JGM (HR/ADMN)

Address for communication : JGM (HR/ADMN), WR
Pawan Hans Limited,
Juhu Aerodrome, S.V. Road, Vile Parle (West),
Mumbai – 400056

Tender notice for Annual Comprehensive Maintenance Contract of Air Conditioners at Pawan Hans Ltd, Juhu Airport, Vileparle(W), Mumbai – 400 056.

Pawan Hans Limited (PHL) invites sealed quotations from reputed firms engaged in undertaking the Annual Comprehensive Maintenance Contract of Air Conditioners. The firms forwarding their quotations must comply with the terms and conditions mentioned at **Annexure ‘A’** to this letter. All the Air Conditioners for which the quotations are invited for AMC are installed at our Pawan Hans Premises , Pawan Hans Ltd, Juhu Airport, Vileparle (W), Mumbai – 400 056, mentioned at **Annexure ‘D’**. The sealed quotations for comprehensive Annual Maintenance Contract for the different types of ACs are invited in the proforma for filling the rates and other details enclosed with this letter at **Annexure ‘C’**. Technical bid for AMC for ACs are invited in the proforma enclosed with this letter at **Annexure ‘B’**.

The separate sealed envelope of Technical & Financial bid put together in single sealed cover superscribed as **“Quotations for Comprehensive AMC of Air Conditioners”** must be submitted to the Jt.GM (HR/ADMN) WR, ground floor of Administrative Building at Pawan Hans Ltd., Juhu Aerodrome, S.V. Road, Vile Parle (West), Mumbai - 400 056 up to 1500 hrs. on 03.08.2017.

The Pawan Hans Limited reserved all rights to accept or reject any or all quotations without assigning any reason.

JGM (HR/ADMN)
Pawan Hans Limited, Mumbai

1. MINIMUM ELIGIBILITY CRITERIA :

The tenderer must fulfill all the following conditions to be eligible for bidding for the contract. While bidding, the tenderer must attach relevant supporting documents.

- 1.1 The tenderer must have 3 years experience in providing services for Annual Maintenance Contract of A/Cs in at least 1(one) Govt Organization/Semi - Govt. Organization/PSUs/MNC/Aviations Companies/Private Organisation. In support of above the tenderer has to attach copy of certificate.
- 1.2 The tenderer must attach Annual Turnover of 3 lakhs per annum for last three years during the year 2014-15,2015-16 and 2016-2017. In support of above the tenderer has to attach copy of certificate issued by Chartered Accountant.
- 1.3 The tenderer has to attach Demand Draft of Rs. **14,760/-** i.e., 3% of Tender Value, drawn in favour of Pawan Hans Limited payable at Mumbai, from any Commercial/Nationalized/Scheduled Bank as Earnest Money Deposit (EMD).
- 1.4 The tenderer has to attach Demand Draft for Rs. **500/-** towards tender fees drawn in favour of Pawan Hans Limited payable at Mumbai from anyCommercial/Nationalized/Scheduled Bank.

2. INSTRUCTIONS TO TENDERERS

- 2.1 Place of operations: Pawan Hans Premises, Pawan Hans Ltd, Juhu Airport, Vileparle(W), Mumbai – 400 056.
- 2.2 The both envelopes of Technical & financial bid, after being sealed properly, shall be put into a third envelope, which should be properly sealed before it is sent/ submitted. The third sealed cover shall also be superscribed “**Quotation for Comprehensive AMC of Air conditioners** ” and be addressed to the Jt.GM (HR/ADMN) ,Pawan Hans Limited , Juhu Aerodrome, S V Road, Ville Parle West, Mumbai-400056.
- 2.3 The tender document may be downloaded from website [www. Pawanhans.co.in](http://www.Pawanhans.co.in), such tenderer has to submit DD for 500=00 drawn from nationalized/scheduled bank in favour of Pawan Hans Ltd. payable at Mumbai along with bid.
- 2.4 Tenders will have to be deposited in the Tender Box kept in Room no.5 located on the ground floor of Administrative Building, Pawan Hans Ltd., Juhu Aerodrome, S. V. Road, Vile Parle (West), Mumbai - 400 056 up to 1500 hrs on 03.08.2017 and "Technical Bids" (Envelope No.1) will be opened on the same date at 1530 hrs.
- 2.5 Mere submission of Quotation does not entitle the firm to forward its claim for awarding the AMC even if it has quoted the lowest rates. The AMC will be awarded to the eligible firm only after all the formalities as per the terms and conditions are complied with and valid documents are produced to the satisfaction of this office.

3. SCOPE OF WORK :

- 3.1. The ACs will be kept in working condition at all times during the currency of the contract.

3.2. In the case of repair/replacement of parts in the ACs, only genuine spare parts, conforming to the relevant Indian Standards, shall be used. In the case of replacement of compressors, the warranty card, indicating Compressor No., make date of purchase, etc. will be deposited with PHL, ADMN Dept.

3.3. The firm will keep sufficient stock of essential spare parts at site for replacement of defective/worn out parts expeditiously.

3.4. If any AC is required to be taken away for repair etc. at the workshop for more than three days, a stand-by AC will be installed in lieu thereof.

3.5. The firm will make arrangements for covering the empty spaces to avoid dust etc. when the AC unit is removed for repair/servicing, etc.

3.6. Only qualified and experience engineers/technicians/mechanics helpers shall be deputed to attend the work

Charges will be levied if, :-

- (a) Delay of upto 24 hours - Rs.100 per unit/day
- (b) Delay in excess of 24 hours and - Rs.150 per unit/day
Upto 72 hours
- (c) Delay in excess of 72 hours - Rs. 200 per unit/day

3.7 The period will be reckoned from the time of lodging the complaint by telephone/fax/letter/E-Mail, etc.

3.8. This constitutes a comprehensive maintenance contract and includes all parts of the machines including compressor, gas, mechanical parts etc. and also the stabilizers connected to the Air Conditioners.

3.9. The firm will be required to undertake preventive maintenance by checking all the Air Conditioners at least once every month and confirm that the systems are in the best of the working conditions. The following tasks are required to be done on monthly basis,

- (i) Filter cleaning
- (ii) Cooling coil/condenser coil cleaning
- (iii) Checking gas pressure & maintaining the same (top up of gas)
- (iv) Checking grill temperature & thermostat.
- (v) Lubricating fan motor of indoor / outdoor units.
- (vi) Checking of electrical parts & contactors (Running capacitor & starting capacitor)
- (vii) Compressor, Fan Motor, condenser coil(Aluminium/Copper) & Electrical parts to be replaced in case of defects noticed during AMC.
- (viii) Wet service four times in a year.

3.10. Gas charging required due to normal wear and tear in any AC is to be done within 24 hours by installing service unit. The service unit should be in proper working condition.

3.11. AC's which required compressor repair/ replacement within comprehensive AMC should be done within 48 hours by installing alternate working service unit of the same capacity. The service unit should be installed within 24 hrs of receipt of complaint.

3.12. Two service unit of 1.5 ton capacity(Window type) and two nos 1.5 ton Split A/C in working condition will have to be kept at PHL premises at any given point of time invariably of its utilization.

3.13. Split A/c's in essential rooms will have to be attended within 24 hours of breakdown. Rotary Compressor/Fan motor/Indoor unit will have to be provided within 48 hours for making split A/C's serviceable, if any.

3.14. Delay in case of AC repair beyond the stipulated time period mentioned above and pending for more than 07 days in particular month, will attract penalty clauses.

4. Technical Bid:

4.1. The first envelope should be clearly marked as "Technical Bid- Envelope no.1". It shall contain the following documents and information as under:

4.2. Tender document fees of Rs.500/- shall have to be deposited in favor of "**PAWAN HANS LTD.**" by DD through Nationalized Bank/Scheduled Bank payable at **MUMBAI**. Tender fees in any other mode will not be accepted and the quotations without tender fees are liable to be rejected.

4.3. Tender document with EMD: Complete Tender Document duly signed by the Tenderer on all pages with covering letter. EMD of Rs.14760/- shall have to be deposited in favor of "**PAWAN HANS LTD.**" by DD through Nationalized Bank/Scheduled Bank payable at **MUMBAI**. EMD in any other mode will not be accepted and the quotations without EMD are liable to be rejected.

4.4. Technical bid will be opened on 03.08.2017 at 1530 hrs. in the presence of representative of firms.

4.5. Self attested copies of original documents defining the constitution or legal status, place of registration and principle place of business of the person, company, firm or body, shall be submitted along with the tender.

4.6. Contractor will have to specify their PAN number & submit the copy of PAN Card for releasing payment.

5. Financial Bid:

The Second Envelop properly sealed and clearly marked as "Financial Bid-Envelope 2" shall contain only Annexure-C given in Tender Document, i.e. Schedule of Rates for comprehensive annual maintenance contract of air conditioners wherein Contractor has to quote price for his offer.

6. Opening of the Tenders:

On the date and time specified in the Tender Notice following procedure will be adopted for opening of the tender.

Envelope No.1: The common sealed cover containing Envelopes 1 and 2 will be opened. The names of successful Tenderers shall be announced within two weeks of opening of Envelope No.1. The Envelope No.2 of all the Tenderers shall be kept aside.

The Tenderer who fails at the stage of opening of Envelope No.1 may collect their Envelope No. 2 within 10 days of the announcement. Such Envelopes shall be destroyed after the period of 10 days.

Envelope No.2 : The Envelope No. 2 of qualified bidders only shall be opened on the date so fixed by us for which pre-intimation will be dispatched. Any effort by the Tenderer to influence the company in the process of examination, clarification, evaluation and comparison of Tenders and decision concerning award of contract may result in the rejection of the Tenderer's Tender.

7. GENERAL TERMS & CONDITIONS :

7.1 The rate quoted shall be inclusive of all charge like material cost, labour cost and taxes applicable with reference to this tender, including that of service tax/GST, if any.

7.2 Period of Contract: The contract undertaken shall be for a period of 01 years initially and the same can be further extended by 2 more years depending upon our need and your performance.

7.3 The firm shall be solely responsible for any negligent acts of their personnel and shall indemnify PHL against any loss or damage to its property or injury to its employees due to such acts.

7.4 The tenderer has to comply with all statutory obligations w.r.t. PF/ESI etc. at his cost.

7.5 PHL shall not be responsible for any financial loss or any injury to any person deployed by service provider in the course of their performing the functions/duties, or for payment towards any compensation.

7.6 EARNEST MONEY DEPOSIT :

7.6.1 Earnest Money as stipulated in the tender notice shall accompany each tender. The earnest money shall be in the form of Demand Drafts of Rs. 14760/- in favour of "Pawan Hans Limited" from any Nationalized/Scheduled Bank payable at Mumbai.

7.6.2 The earnest money shall remain deposited with Pawan Hans Ltd. for a period of at least 90 days from the date of opening of the tender. If the validity of the offer is extended, the earnest money duly extended shall also be furnished failing which the offer, after the expiry of the afore said period, shall not be considered by the "Pawan Hans Ltd., Administration Department".

7.6.3 No interest shall be payable by Pawan Hans Ltd. on earnest money.

7.6.4 The earnest money deposited is liable to be forfeited if the tenderer withdraws or amends, impairs or derogates from the tender, any condition in any respect within the period of validity of his offer.

7.6.5 The earnest money of the successful tenderer may be returned after the security deposit, as required, is deposited and formal agreement duly signed by the tenderer is received by Pawan Hans Ltd. The earnest money can also be adjusted against the security deposit if the contractor so desires. The earnest money of the unsuccessful tenderer will be refunded after the tender is finalized.

7.6.6 If the successful tenderer fails to furnish the security deposit as required and fails to return the formal agreement duly accepted, then the earnest money shall be liable to be forfeited by the Administration Department of Pawan Hans Ltd.

7.6.7 Any tender offer not accompanied with the earnest money shall be rejected.

7.7 LIQUIDITY DAMAGES CLAUSE (LDC):

Delay in providing services/absenteeism will attract a Penalty of 0.5% per week subject to a maximum of 10% of contract value.

7.8 SECURITY DEPOSIT:

Security deposits are to be paid by contractor in token of the due fulfillment of a contract. An amount equivalent to 10% of value of contract cost shall have to be deposited within 21 days of issue of work order towards performance security of work by the way of DD/FDR/BG of any nationalized/commercial Bank valid for a period of 60 days beyond date of completion of all contractual obligations. The said PS shall be refunded after the completion of all contractual obligations and PS is to be forfeited in the event of a breach of contract by supplier in terms of relevant contract.

7.9 On the expiry of the contract, the firm will hand over the ACs in perfect working condition after rectifying the defects etc., if any. In the case of the failure of the firm to comply with this condition, the defects will be got rectified by the Company and the expenses so incurred will be charged to the firm's account.

7.10 The Tenderer shall not offer or submit any counter conditions. Any counter offer shall disqualify the Tender forthwith.

7.11 Over-writing in the Tender Document is not permitted. Interpolations, alterations, deletions or additions, if any shall be duly authenticated by the signatures of the Tenderer. The signatures shall be of the same person who has signed the Tender Form.

7.12 Term of Payment : No advance payment. Payment of bills/invoices will be made within 30 days after receipt of original bills in duplicate at our office. As per the instructions of CVC parties are hereby intimated that they should provide required information to facilitate e-payment. The details comprises of Bank Name, Bank Address, Bank Code, Branch Code, RTGS, IDCS, MICR Code, PAN, TAN & TIN Numbers & Party's Current Account Number. Income Tax Recovery: Income Tax will be levied as per prevalent rules.

7.13 Jurisdiction: The agreement including all matters connected shall be governed by Indian Law both substantive and procedural for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts in Mumbai.

7.14 Arbitration : In case of any dispute arising out of interpretation of specifications or any terms and conditions including special conditions of contract or arising during the execution of the work/contract, shall be referred to a sole arbitrator for adjudication through arbitration. The arbitration shall be conducted in accordance with the provisions of Arbitration & Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings. The Chairman cum Managing Director, Pawan Hans Ltd. shall preferably nominate the arbitrator.

7.15 Terms of Contract : The contract can be terminated by giving one month's notice from either side without assigning any reason thereof.

8. Pre-Bid Meeting

A pre-bid meeting shall be held with the participant agencies so as to know their scope of work as well as queries, if any before submission of tenders/offers. The same shall be held on **21.07.**

2017 at 1100 hrs. in the Office of Administration Dept. or any other suitable place depending upon the no. of participants within Pawan Hans Office Premises, Juhu Aerodrome, S. V. Road, Vile Parle (West), Mumbai - 400 056 .

Technical Bid

- 1) Tenderer Name.....

- 2) Tenderer Address with Telephone, Fax and E-mail.....

- 3) EMD Details : DD NO. _____ Dated : _____ Amount :Rs. _____
Rs. (In words) only)

- 4) Tender fee Details:DD No. _____ Dated: _____ Amount:Rs. _____
(Rs. (In words) only)

- 5) 3 years experience in providing services for Annual Maintenance Contract of A/Cs in at least 1 (one) Govt Organization/Semi – Govt. Organization/PSUs/MNC/Aviations Companies/Private Organisation. In support of the above copy of certificate has to attached.

- 6) Annual Turnover of 3 lakhs per annum for last three years during the year 2014-15,2015-16 and 2016-17. In support of above copy of certificate issued by Chartered Accountant has to attach.

*All the above documents to be enclosed as mentioned in Technical Bid.

Signature

.....

Name of the Authorized

Signatory.....

Dated.....

Seal.....

FINANCIAL BID**Charges for Comprehensive Annual Maintenance Contract of Air Conditioners at Pawan Hans Ltd., Juhu Airport, Mumbai – 56.**

S.No	Types of AC	Quantity	Per Unit rates (Annual Charges quoted with taxes)	Total Monthly Charges(Rs.)	Total Annual Charges(Rs.)
A.	Window Air Conditioners				
01	0.75 ton window	03 Nos			
02	1.00 ton window	01 No.			
03.	1.5 ton window	32 Nos.			
B.	Split Air- Conditioners				
01.	1.5 ton split	69 Nos.			
02.	2.0 ton split	21 Nos.			
C.	Cassette Air Conditioners				
01	2.0 ton cassette	03 Nos.			
129 Nos.					
			Amount		
			Taxes if any @		
			Total Amount		

Signature.....

Name & Address of Firm

Tel. No..... (O) Mob No. E-Mail-

PAN No..... Service Tax No.

Please note : (1) Quotations must be made in the letter head of the firm with complete address, Tele No., Mob No., PAN No., TIN. No., Service Tax No. etc.

(2) The quantity may increase or decrease.

NB- Please note in case of any increase or decrease in no of AC's to be served; the quoted rates for each AC will remain same. This limit will not go beyond 10 % of the total no of AC's shown in above BOQ during contract period.

LIST OF A/Cs AT PAWAN HANS LTD, WR

User Name	Qty.	Make	Type	capacity
Admin Buildg.				
JGM(HR/Admn) R.No.8	1	LG	Split	1.5
Ms Sheetal,PA	1	Voltas	Window	0.75
Manager (Civil) R.No.6	1	LG	Split	1.5
Admin staff R.No.5	1	Voltas	Window	1.00
AGM(HR/Admn) R.No.3	1	Carrier	Split	1.5
HR Staff R.No.2	1	Voltas	Split	2.00
Time Office R.No.1	1	Korya	Window	1.5
NTD Room R.No.14	1	Hitachi	Window	1.5
Faculty Room R.No.13	1	Videocon	Window	1.5
E. Lib	1	LG	Split	1.5
PHTI Exam Cell	1	Volga	Window	0.75
Manager(IS) R.No.36	1	LG	Split	1.5
JGM(Principal - PHTI)- R.No.35	1	LG	Split	1.5
Staff (Mats) R.No.34	1	Vesta	Split	2
JGM(Mats) R.No.33	1	LG	Split	1.5
JGM(F&A) R.No.32	1	LG	Split	1.5
VIP Room	1	LG	Split	2
Salary Section	1	Vesta	Split	2

R.No.37				
Bill Passing Staff - 38	1	Vesta	Split	1.5
-do-	1	Vesta	Split	1.5
DGM(Mat)	1	Vester	Split	1.5
Data Centre R.No.41	1	LG	Split	2
-do-	1	LG	Split	2
-do-	1	LG	Split	2
-do-	1	LG	Split	2
-do-	1	LG	Split	2
JGM(Vig) R.No.30	1	LG	Split	1.5
Conference Room	1	LG	Cassete	2
-d-	1	LG	Cassete	2
GM(WR)	1	LG	Cassete	2
SO to GM	1	LG	Split	1.5
PHTI Training Room - 25	1	LG	Split	1.5
-do-	1	LG	Split	1.5
Ops Building				
Ops Staff Room- 2	1	Voltas	Split	2
HOD(Ops) R.No.3	1	LG	Split	1.5
PA to HOD Ops	1	Voltas	Window	0.75
Briefing Room No.4	1	LG	Split	1.5
-do-	1	LG	Split	1.5
Cap. AEN Rao R.No.5	1	LG	Split	1.5
Cap. PJ Singh R.No.6	1	LG	Split	1.5
Cap. Baljit Singh R.No.7	1	LG	Split	1.5
Ops Control R.No.8	1	LOY	Split	1.5
-do-	1	LOY	Split	1.5
MRB Shop	1	LG	Split	1.5
	1	Lg	Split	1.5
	1	LG	Split	1.5

	1	LG	Split	1.5
	1	LG	Split	1.5
	1	LG	Split	1.5
Pilot Rest Room	1	LG	Split	2
	1	Voltas	Split	2
PHPG R.No.16	1	Panaso	Split	1.5
Cap. Anand Mohan - 20	1	LG	Split	1.5
Engine Shop				
Engine shop Store	1	Vestar	Split	2
	1	Vestar	Split	2
	1	Voltas	Split	2
	1	Voltas	Split	2
	1	Voltas	Split	2
Arriel 1C	1	LG	Split	1.5
Booster pump	1	Vestar	Split	1.5
Deep Maint.	1	Panaso	Split	1.5
Arriel 2C	1	LG	Split	1.5
Girja Parasad	1	LG	Split	1.5
Pannel Shop	1	Carrier	Split	1.5
	1	Vestar	Split	1.5
AME Rest Room	1	LG	Split	1.5
	1	LG	Split	1.5
DGM-QC (AP Singh)	1	LG	Split	1.5
DCAE - Sh Moitra	1	Carrier	Split	1.5
JGM(Engg)/Sh Mathur	1	LG	Split	1.5
JGM(RMO)/Sh Chetan Behl	1	Carrier	Split	1.5
Sh Kunjal	1	Vestar	Split	1.5
QC Staff Room	1	LG	Split	1.5
	1	LG	Split	1.5
DGM(QC)-Sh Ashokan	1	LG	Split	1.5
Non Tech Rest Room	1	Vestar	Split	1.5
DGM- Bharadwaj- A2	1	Panasonic	Split	1.5
AME Room	1	Voltas	Split	2.00

Main Store Buildg.				
Battery Shop	1	LG	Split	1.5
Safety Shop	1	LG	Split	1.5
	1	LG	Split	1.5
Main store (Devdas Office)	1	LG	Window	1.5
Rubbersied store	1	Vestar	Split	2
	1	Vestar	Split	2
	1	LG	Split	1.5
	1	LG	Split	1.5
CRS SHOP	1	LG	Split	1.5
	1	LG	Split	1.5
	1	LG	Split	1.5
INSTRUMENT LAB	1	LG	Split	1.5
	1	LG	Split	1.5
GYRO ROOM	1	LG	Split	1.5
	1	LG	Split	1.5
ELECTRICAL	1	LG	Split	2
RADIO SHOP	1	LG	Split	1.5
	1	LG	Split	1.5
	1	LG	Split	1.5
	1	LG	Split	1.5
Cabin	1	LG	Split	1.5
MI 172	1	local	Window	1.5
ONGC Porta cabin	1	LG	Split	1.5
Safety Shop Porta cabin	1	LG	Split	1.5

List of Window A/Cs (1.5 ton Voltas)

Sr.No.	Location	No. of A/Cs	A/C's Serial No.
1	AB-20(PHTI Room)	1	40111 50A 15C 000631/27
2	AB-20(PHTI Room)	1	648/27
3	AB-28 JGM(Trg)	1	629/27
4	AB-38 AGM(F&A)	1	688/12
5	AB-40 Mat(Staff)	1	655/12
6	AB-40 Mat(Staff)	1	681/12
7	Engine Shop(Sh PK Sen)	1	646/27
8	Ops (Dining hall)	1	657/12
9	Ops(Doctor's Room)	1	643/27
10	Ops(1 st floor Room No.9)	1	644/27
11	Ops (Mohd. Ameer)	1	641/27
12	Engg (Sh SD Sharma)	1	645/27
13	Engg (Tech. Control)	1	634/27
14	Technical Rest Room	1	639/27
15	Technical Rest Room	1	656/12
16	Dauphin Desk	1	647/27
17	Welding Shop(Sh Tawde)	1	687/12
18	Sarabjit Singh,JGM	1	653/27
19	MI 172 Room	1	649/27
20	MI 172 Room	1	683/12
21	Porta cabin (PPC)	1	654/27
22	Porta cabin (Ameer)	1	638/27
23	Main Store (Staff)	1	652/27
24	Main Store (Staff)	1	684/12
25	Main Store(Export)	1	640/27
26	Main Store(Receipt)	1	633/27
27	Main Store(Rajababu)	1	642/27
	Total	27	

(Letter of submission on contractor's letterhead)

To,
JGM (HR/ADMN)
PAWAN HANS LTD.,
Juhu Aerodrome, S V Road
Vile Parle (W) MUMBAI - 400056

Date:

Sir,

In reference to your tender enquiry, letter no. **REF: PHL/WR/ADMN/AC(AMC)** dated 12.07.2017 towards the works within your premises as per the description of work given in bill of quantities/Financial bid at Annex-‘C’. I/We have inspected the site & under the nature of work. I/We are submitting our sealed unconditional quotation for afore said work.

I/We also enclose the copy of **PAN**

Card. PAN NO. _____

Thanking you

For M/S _____

(Signature of contractor)

Name & Address of contractor:

